



Request to Present

Please complete & fax, mail or e-mail to:

MGMA St. Louis-Program Chair
1693 S. Hanley Rd.
St. Louis, MO 63144
(314) 416-2230 phone
(314) 845-1891 fax
administrator@mgma-sl.org
www.mgma-sl.org

Please Type or Print Clearly

Speaker

Company/Practice Name

Address

City, State, ZIP

Telephone

Fax

Email Address

Website

MGMA Member Yes No

Topic/Title of Presentation

Educational Domain

- Financial Management
- Governance and Organizational Dynamics
- Business and Clinical Operations
- Professional Responsibility
- Human Resource Management
- Planning and Marketing
- Information Management
- Risk Management

MGMA Greater St. Louis endorses the eight domains listed above found in the Body of Knowledge developed by the American College of Medical Practice Executives (ACMPE). Please refer to:
<http://www.mgma.com/acmpe/bokguide.cfm>

Attachments To Be Included with “Request To Present”:

- Brief Biography of Proposed Presenter
- Outline of Presentation
- Proposed Handouts
- List of Prior Presentations

- ◆ MGMA of Greater St. Louis reserves the right to make selection of presenters. Submission of “Request to Present” does not guarantee selection.
- ◆ Presentations must remain non-promotional with respect to the speaker’s or sponsor’s products and/or services.
- ◆ Handouts are to be approved by the program committee prior to the presentation.
- ◆ Speakers are normally selected in the calendar year prior to the calendar year in which the presentation is to be made.